

SHUHADA-E-APS UNIVERSITY OF TECHNOLOGY NOWSHERA

(Advertisement No. Cont-05-22) **JOB OPPORTUNITY**

Shuhada-e-Army Public School University of Technology Nowshera invites applications from eligible candidates of KP to fill the following positions on contract basis for a period of three years under section 11-5-e of the KP Universities Act 2012(amended).

S. No.	Position	BPS	Qualification
01	Associate Professor Department of 1. Civil Engineering Technology 2. Mechanical Engineering Technology 3. Information Engineering Technology 4. Energy Engineering Technology <i>Age Limit: 21 to 55 years</i>	20	Minimum Qualification : PhD in the relevant field from Institution recognized by HEC in consultation with PEC Experiences: 10-years teaching/research experience in a recognized Institution/ College/University or 10-years professional experience in the relevant field in a National or International Organization out of which 2-years must be teaching experience. OR 5-years post PhD teaching/ research experience in an HEC recognized University or a post-graduate Institution or professional experience in the relevant field in a National or International organization. Research Publication: 10 research publications with at least 4 in the last 5 years in HEC/PEC recognized journals
02	Registrar	20	First division Master's degree preferably in Management Sciences/ Law with 17 years' experience in Administration/ Management in a University or a Government Department or an Autonomous Organization in pay scale 17 or its equivalent and above.
03	Treasurer	20	First division Master's degree in Finance, Commerce or Business Administration (with Specialization in Finance) with 17 years' experience; of accounts in a University or a Government Department or an Autonomous Organization in pay scale 17 or its equivalent and above. a) Eligibility: The candidate shall be an eminent professional in the field of financial management, accounting and auditing. b) Academic Qualifications: Masters in Economics, Commerce, Business Administration or Chartered Accountancy. Experience: 15 years wide ranging experience in financial management, accounting and auditing, and administration.
04	Controller of Examination	20	First division Master's degree with 17 years' experience, of Teaching and Examination work in a University or Boards of Education in pay scale 17 or its equivalent or above.
05	Assistant Professor 1. Information Engineering Technology 2. Mechanical Engineering Technology <i>Age Limit (21 to 55 years)</i>	19	PhD in the relevant field from HEC recognized University/Institution
06	Lecturer 1. Mechanical Engineering Technology 2. Information Engineering Technology <i>Age Limit (21 to 55 years)</i>	18	Master's Degree (First Class) in the relevant field from HEC recognized University/Institution with no 3rd division in the academic career
07	Office Assistant <i>Age Limit (20 to 32 years)</i>	16	Second class Bachelor's Degree from a recognized University
08	Junior Clerk <i>Age Limit (20 to 30 years)</i>	11	i. Matriculation with 2 nd division or equivalent qualification from a recognized Board, ii. A speed of 30 words per minute in typing

Terms and Conditions of Application

- Eligible candidates should submit their filled and signed application form available on the University's website (www.uotnowshera.edu.pk/careers) along-with attested copies of educational testimonials (i.e Degrees/Certificates,

Transcripts/DMCs), experience certificates, domicile, CNIC, and original bank deposit slip to the office of undersigned not later than **Monday, 17.10.2022**.

2. Application forms received after the deadline will be rejected without intimation to the applicant.
3. Only shortlisted candidates will be called for test/interview.
4. In-service candidates should apply through proper channel and provide NOC from their current employer.
5. Provision of incorrect information by the applicant, if found at any stage, will result in rejection of the application.
6. The University reserves the right to increase/decrease the number of positions, or to cancel/not-fill, any or all the vacancies at any stage without assigning any reason.
7. Contact Number, Postal and email address must be written clearly on application form. Any change in contact detail must be reported immediately to the Registrar office. The nomenclature of the post applied for must be written on the bottom of right corner of the envelope.
8. Application processing fees of Rs.3000/- for BPS-20, Rs.2500/- for BPS-19 , Rs.2000/- for BPS-18 and Rs.700/- for BPS-16 and Below must be submitted in University's bank account mentioned below. The original receipt must be sent along with the application form.
9. The Applicants for the post of Associate Professor at Serial No.01 should also submit the following.
 - i. 03-Sets of research papers published on HEC recognized Journals
 - ii. 03-copies of the list of Journals Publication showing year of the publication and name of the Journals in which published
 - iii. A Bank of Receipt of Non-refundable amount of equivalent to a total of Rs.1000/- per publication with minimum of Rs-10,000/- upto maximum of Rs.15,000/- depending upon number of papers should also be deposited in the university Account Number 3001160687 for evaluation of the their research publication

Account Title: Vice Chancellor University of Technology Nowshera

Account Number: 3001160687

Bank of Khyber, Cantonment Branch Nowshera (Branch Code: 0104).

10. For Teaching positions, valid registration of NTC/PEC is mandatory.
11. The candidates applying for more than one position should submit separate application along-with original bank receipt for each position.
12. Candidates are required to visit the University's website regularly for updates.
13. Errors in the advertisement, if any, are liable for rectification by the University.

Assistant Registrar (Establishment)

**Shuhada-e-Army Public School, University of Technology Nowshera
Ex-Adamjee Paper and Board Mills, Amangarh, Nowshera. 0923-560301**