

SHUHADA-E-APS UNIVERSITY OF TECHNOLOGY NOWSHERA**(Advertisement No. Cont-01-22) JOB OPPORTUNITY**

Shuhada-e-Army Public School University of Technology Nowshera invites applications from eligible candidates of KP to fill the following positions on contract basis for a period of three years. Females and disable people are encouraged to apply against suitable positions.

S. No.	Designation	BPS	Qualification
1	Lab Technologists (for Computer labs) <i>Age limit: 22-40 Years</i>	17	At least First Class Bachelor's Degree (4 Years) in Computer Science/Information Technology or First Class Master Degree in Computer Science/Information Technology awarded after 16 years of Education from an HEC recognized University/institution with Two years relevant experience in National/Multinational Originations.
2	Assistant Librarian <i>Age limit: 18-45 Years</i>	16	Master's Degree in Library & Information Sciences in at least 2nd Division from a recognized University OR Bachelor's Degree in Library & Information Sciences in at least 2nd division from a recognized University with 3 years' experience in the relevant field.
3	Accountants <i>Age limit: 18-45 Years</i>	16	MBA/M.Com in at least 2nd division from a recognized University OR BBA/B.Com in at least 2nd division from a recognized University with 3 years' experience in the relevant field.
4	Office Assistants <i>Age Limit: 20 to 32 years</i>	16	Second class Bachelor's Degree from a recognized University.
5	Junior Clerks <i>Age limit: 18 to 30 years</i>	11	a. Matriculation with 2nd division or equivalent qualification from a recognized Board, and b. a speed of 30 words per minute in typing (by initial recruitment) c. a speed of 25 words per minute in typing (by Promotion of Class-IV employees)
6	Reception/Telephone operator <i>Age limit: 18-45 Years</i>	07	Matric in at least 2nd division with 3 years' experience as Telephone Operator.

Terms and Conditions of Application

1. Eligible candidates should submit their filled and signed application form available on the University's website (www.uotnowshera.edu.pk/careers) along-with attested copies of educational testimonials (i.e Degrees/Certificates, Transcripts/DMCs), experience certificates, domicile, CNIC, and original bank deposit slip to the office of undersigned not later than **Monday, 17.01.2022**.
2. Application forms received after the deadline will be rejected without intimation to the applicant.
3. Only shortlisted candidates will be called for test/interview.
4. In-service candidates should apply through proper channel and provide NOC from their current employer.
5. Provision of incorrect information by the applicant, if found at any stage, will result in rejection of the application.
6. The University reserves the right to increase/decrease the number of positions, or to cancel/not-fill, any or all the vacancies at any stage without assigning any reason.
7. Application processing fees of Rs. 1000 for BPS-17 and Rs. 700 for BPS-16 and below must be submitted in University's bank account mentioned below. The original receipt must be sent along with the application form.
Account Title: Vice Chancellor University of Technology Nowshera
Account Number: 3001160687
Bank of Khyber, Cantonment Branch Nowshera (Branch Code: 0104).
8. The candidates applying for more than one position should submit separate application along-with original bank receipt for each position.
9. Candidates are required to visit the University's website regularly for updates.
10. Errors in the advertisement, if any, are liable for rectification by the University.

Assistant Registrar (Establishment)

Shuhada-e-Army Public School, University of Technology Nowshera
Ex-Adamjee Paper and Board Mills, Amangarh, Nowshera. 0923-560301